

Name der Veranstaltung	Business English B2
Erforderliche Vorkenntnisse	B1
Name und HS-Mailadresse der/des Lehrbeauftragten	Kiersta Halseth, kiersta.halseth@hs-offenburg.de
Unterrichtsstunden pro Woche	2 SWS
Verwendetes Lehrwerk /Materialien	The course leader will provide course materials comprised of a series of carefully researched short articles, snippets, and working examples from respected international English language publications and books.
Beschreibung der Veranstaltung: Gliederung, Inhalte, Lernziele, ggf. Lehrmethoden	Students will actively learn a myriad of important aspects of the English language as it pertains to Business English. These subjects include vocabulary, teamwork, socializing, meetings, telephoning, informal correspondence (e-mails), formal correspondence (letters), applying for jobs, interviews, presentations, negotiating, and CVs. There will be a good mix of solo, pair and group work provided.
Angaben über Prüfungsform und -anforderungen	There will be a written examination that will take into account the curriculum learned throughout the course.